

UPPER LIGHTHORNE PARISH COUNCIL

Clerk: Miss Sahira Hanif

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The councillors are summoned to attend a meeting of the Parish Council to be held on Thursday 6th June 2024 @ 7pm at Lighthorne Heath Village Hall

AGENDA

306. Apologies for Absence

307. Welcome to new Chair/Vice Chair

308. Public forum (15 minutes)

309. To receive declarations of interest from Councillors on items on the agenda

310. Approval of the Minutes of the meetings held on 7th March 2024, 9th May 2024 and 22nd May 2024 as an accurate representation of the meetings

311. Community Champion

- a. Update on where the Orchard will be placed in Upper Lighthorne
- b. Speed Watch
- c. Neighborhood Watch
- d. Residents' Association
- e. The Allotment Association

312. Outstanding matters/actions from previous minutes

- a. Update from Cllr Mills/Cllr Scorer regarding the litter bin outside the village shop
- b. An update from Cllr Mills about the helipad
- c. Update from Cllr Perks on the grass cutting areas and possible recommendations for grass cutting contract
- d. Update from Clerk on costs for dog litter bins
- e. Update from Cllr Murphy regarding finalisation of grant/funding template
- f. Update from Clerk on IT support and set up of gov.uk emails for councillors per WALC
- g. Update on repairs to the wall on Marston Avenue
- h. Update from Clerk regarding the removal of the fallen tree on the football field and separate quote to inspect the remaining trees on the playing field (See quote from tree contractor)

313. Play Areas - Update from Cllr Marian and Community Champion on the investigation into the traffic calming measures along Leam Road by the SDC play area

314. Update from Cllr Marian of arranging repair work on the PC shed

315. Consideration of purchasing Community Notice boards per Cllr Murphy

316. Consideration of funds for the resident's association per Cllr Murphy

317. Consideration of backdated pay for Clerk as working from home allowance has increased from £18 to £26 a month from April 23 to May 24

318. Consideration of holiday pay (10 hours a week) for Clerk

319. Update from Cllr Murphy on printing and distributing of recruitment flyer

320. Update from PC regarding policies to adopt, mandatory and local (see report sent to all councillors from Clerk)

321. Update by Cllr Perks of possible further works required on the playing field after SevernTrent has completed their contracted work

- 322. Update on s106 monies from Chair/Vice Chair
- 323. Internal Audit Report (PC has read and taken on recommendations from Internal Auditor)
- 324. Completion of AGAR forms 23/24
- 325. Correction on November 2023 minutes: Martin Phillips litter picking should say October 23 not September 2023
- 326. Consideration of a complaint from a parishioner for windy flag poles obscuring views on White Lias Way
- 327. Consideration of complaint from parishioner where the access gate between land owned by AML and fencing of residential area's is broken and rubbish is being dumped there
- 328. Consideration of costs for six high vis jackets and a speed gun for Neighborhood speed watch team
- 329. Consideration of road safety as per Cllr Robinson
- 330. Consideration of WALC Charter
- 331. Consideration of new PC postal address and make changes where appropriate including on Google
- 332. To nominate a new signatory for bank transactions and removal of ex Cllr Dandridge-Brown from the official bank account
- 333. Civility and Respect Pledge
 - 334. GLH
 - a. General update – Community Champion to update about the trees around the car park and children's centre
 - b. Primary Healthcare – Cllr Mills to update
- 335. Report from County Councillor
- 336. Report from District Councillor
- 337. Finance
 - a. To confirm the bank balances of £12,461.88 and £61,509.88 on 28.5.24
 - b. To approve the payments and receipts listed below:

Payments made using delegated authority:

Payments for March, April and May 2024

7.3.24	DCK Finance	Service Charge January/February	£186
7.3.24	Lighthorne Heath Village Hall	Rent for meetings held January/February/March	£30
7.3.24	Martin Phillips	Litter Picking January	£72
7.3.24	WALC	Council Friendly Policy Training	£36
7.3.24	WALC	Clerk Job Evaluation Fee	£264
20.3.24	DCK Finance	Clerk Pay - March	£1297.84
2.4.24	DCK Finance	Service Charge March	£60
2.4.24	Lighthorne Heath Village Hall	Rent for meetings held on February/March	£30
2.4.24	Martin Phillips	Litter Picking February	£72
15.4.24	Thomas Fox	Grass Cutting	£464.40
15.4.24	ROSPA Play Safety	Play Equipment Inspection (outstanding invoice for play safety inspection from November 23 (missed as sent to previous clerk in error)	£90
15.4.24	Martin Phillips	Litter Picking March	£72

22.4.24	DCK Finance	Clerk Pay - April	£437.64
22.4.24	DCK Finance	Service Charge April	£96
22.4.24	WALC	Annual Subscription Fee	£619.20
22.4.24	Lighthorne Tree Care	Removal of dangerous trees around the field	£1600
22.4.24	Sheerclass Computing	Payment of GoDaddy Domain	£28.78
16.5.24	DCK Finance	Clerk Pay - May	£502.25
16.5.24	DCK Finance	Service Charge May	£60
16.5.24	Martin Phillips	Litter Picking April	£72
16.5.24	Thomas Fox	Grass Cutting	£928.80
16.5.24	WALC	Training for Clerk and Councillors (£126; £126; £42 respectively)	£294
21.5.24	HMRC	Tax (Hanif) Jan 24 to date	£624.29

Receipts:

11.3.24	Interest	£68.80
9.4.24	Interest	£63.61
9.5.24	Interest	£65.65
21.3.24	SDC Grass Cutting Rebate	£3006.36
22.4.24	SDC Precept	£13,693

306. Planning applications received

23/02148/FUL - Land Adj, Verney Road, Lighthorne Heath, Erection of 22 dwellings, new access, public open space, landscaping and associated works (resubmission of refused application 22/00999/FUL) – Amendments made sent to WCC (**WCC 002986 R2**) – **no objection from WCC**

24/00537/REM - Upper Lighthorne New Settlement, Phase 2E Parcel B6 (David Wilson Homes), Approval of reserved matters for Sub-Phase 2e Parcel B6 residential development of 146 dwellings with associated garages and infrastructure pursuant to Outline Planning Permission 15/00976/OUT – **No representation made using delegated powers**

24/00333/STCON - C & R Mobile Catering Ltd T/A The Village Chippy - mobile Fish and Chip shop within Zone 3 of Stratford on Avon District. Zones 1 and 2 cover the centre and outskirts of Stratford on Avon town. Zone 3 covers the remainder of the district – **No objection**

Proposed Diversion of Public Footpath SM192 Upper Lighthorne – **“No comments” made by email to the solicitor**

24/00816/TEL28 - Gateway Build and Installation, Stratford Road, Lighthorne Heath,

Installation of a 12m pole for the mounting of LoRaWAN gateway equipment- **Withdrawn**

SCOPE/00040 - Wellesbourne Campus, Wellesbourne, Warwick, CV35 9EF, The proposed development is for a mixed-use development comprising up to 350,000sq.m (gross) of med-tech laboratory, offices and light industrial floorspace (Use Class E(g)) and will also include a proportion of ancillary retail, café, restaurant, public house and/or crèche floorspace (Use Classes E(a), E(b), sui generis and E(f)), some replacement housing (Use Class C3), sports pitches with associated changing facilities, multi-storey car parking and a waste transfer station (both sui generis), alongside associated demolition of specified buildings, public realm and landscaping and other associated infrastructure – **Withdrawn**

SDC/24CM006 - Lighthorne Heath Sewage Treatment Works, Kingston Grange

Drive, Lighthorne Heath, Stratford-on-Avon, CV35 0AE, Site extension and change of use to operational land for the installation of an alkalinity storage and dosing kiosk - **application will be dealt with under the WCC's Director's delegated powers.**

24/00991/TEL28 - Verge By 8 Avon Road, Stratford Road, Lighthorne Heath, Installation of a 12m pole for the mounting of LoRaWAN gateway equipment - **Withdrawn**

307. Planning decisions received

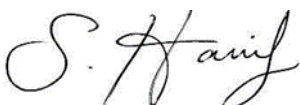
Planning Inspectorate APP/J3720/W/23/3324539: Gaydon Lighthorne Heath New Settlement, known as Upper Lighthorne, CV33 9JW - 22/00564/REM – Appeal Dismissed

Reasons: The main issue is the effect of the proposed size of the one- and two-bedroom affordable units on the living conditions of future occupiers. This establishes that all 1 and 2 bed affordable units should be built with bedrooms capable of satisfactorily accommodating 2 occupiers in each bedroom (i.e. double or twin bedrooms) unless exceptional justification is advanced as part of a planning application.

24/00342/TPO - 6 Willoughby Place, Banbury Road, Lighthorne Heath, Warwickshire CV35 0FG, G1 - Ash x7 - Remove down to ground level; G2 - sh x3 - Remove down to ground level; T1 - ash Remove down to ground level; T2 - oak - Reduce 2 branches by 1.5 meters (overhanging property) as per annotated photograph; All ash trees are suffering from ash dieback – Approved (tree's removed and replantation completed)

WCC003121 R1/FRM/MB/002 (DISCN/00129/24) - Upper Lighthorne New Settlement, Phase HE2 (Vistry), Discharge of condition 21 Surface Water Drainage of planning permission 15/04200/OUT (Phase HE2 Vistry) – No objection by WCC

Date of next meeting: 26.9.24



28.5.24

S. Hanif

Sahira Hanif – Clerk

