

UPPER LIGHTHORNE PARISH COUNCIL

Clerk: Miss Sahira Hanif

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Minutes of an extraordinary meeting of the Parish Council held on Thursday 8th February @ 7pm at Lighthorne Heath Village Hall

(Meeting started at 7.06pm)

274. Agreement of ULPC Budget and Precept 24/25 – Clerk informed the councillors that the Precept could not be calculated as yet as the budget figures cannot be agreed as per WALC. This will be looked at in detail by a WALC representative working with the Clerk to update the budget and agree a Precept. **PC to agree a budget/Precept at the next extraordinary meeting**

275. Consideration of IT support and set up of gov.uk emails for councillors per WALC – Clerk informed the councillors that the present IT team has not responded to several emails sent by the Clerk as well as from a few of the councillors. This included potentially agreeing paid support from them as well as setting up a team's meeting to discuss IT matters. An alternative IT support team has been recommended by WALC. The Clerk also mentioned that the PC should be using gov.uk emails. All discussed and agreed by the PC to seek alternative IT support team as well as using gov.uk emails. **Clerk to contact the IT support from WALC and seek advice on using the same domain as paid for till 2025**

276. Staffing Committee only:

- **Confirmation of annual pay rate for DCK Payroll and Solutions for Clerk salary and HMRC payments** – discussed and agreed by the councillors to use DCK Payroll and Solutions
- **Confirmation and agreement of back dated pay (April 23 to December 23) Clerk pay for January 24 per national guidelines-** discussed and agreed by the councillors

An extra ordinary meeting has been called to agree the budget and precept.

Date of meeting: 22.2.24

(Meeting finished at 7.25pm)

30.1.24